

**Reference Form 2-12** (related to Article 27, paragraph (1), item (xi)(f) of the Ordinance)  
(Japanese Industrial Standards A Row 4)

**LETTER OF RECOMMENDATION FOR THE SENDING ORGANIZATION IN A FOREIGN  
COUNTRY**

I hereby recommend \_\_\_\_\_, a sending organization of our country as an organization to mediate applications for supervising-organization-type technical intern training for a supervising organization in Japan since it has been recognized:

- To appropriately select and send to Japan persons who intend to engage in supervising-organization-type technical intern training having understood the purpose of the program.
- To clearly stipulate and make the method of calculating fees and other expenses collected from the supervising-organization-type technical intern trainees, etc. public, and to clearly explain these expenses to the supervising-organization-type technical intern trainees, etc. to ensure they are understood.
- To provide assistance for employment placement and other support so that those who have completed the supervising-organization-type technical intern training are able to appropriately utilize the skills, etc. that they have acquired, etc.

The valid period of this letter of recommendation shall be for one year from the date of issue.

Prepared on DD/MM/YY:

Name of public organization:

Signature \_\_\_\_\_

(Official stamp including the date)