

中長期在留者（日本に長期滞在する方）は、以下の場合には出入国在留管理庁に「**届出**」が必要です。

1 届出が必要な方（以下の在留資格をもって在留する方）

- ① 教授，高度専門職，経営・管理，法律・会計業務，医療，教育，企業内転勤，技能実習，留学，研修，研究，技術・人文知識・国際業務，介護，興行，技能，特定技能
- ② 家族滞在，日本人の配偶者等，永住者の配偶者等（配偶者として在留資格をもって滞在している方に限る。）



2 どんな場合？

- 上記1①の在留資格をもって滞在する方
- ✓ 所属機関（雇用先・教育機関など）が名称変更，所在地変更，消滅（倒産など）した場合
 - ✓ 所属機関からの離脱・契約の終了（退職・卒業・退学など）をした場合。別の所属機関に移籍・新たな契約の締結（入社・入学など）をした場合
- 上記1②の在留資格をもって滞在する方
- ✓ 配偶者と離婚または死別した場合



（お問合せ先「インフォメーションセンター」 Tel 0570-013904）

3 いつまでに？

- 上記2の事由が生じてから **14日以内**です。

4 どうやって？

- **オンライン**で簡単にできます。
（詳しいやり方は右のページへ！）



※ 「届出」は在留審査窓口や郵送でもできます（窓口や郵送での「届出」の方法は出入国在留管理庁HPを御覧下さい。）。

パソコンやスマートフォンを使った
オンライン「**届出**」の方法

STEP 1

- **QRコード**を読み取ろう♪
- HP内のこのボタンをクリック♪

Let's try!



所属機関等に関する届出（法第19条の16）と
所属機関による届出（法第19条の17）はこちら

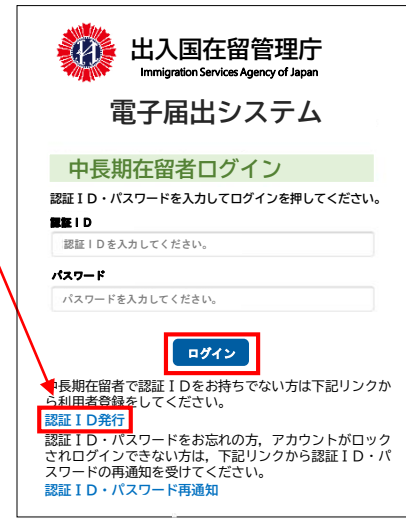
（出入国在留管理庁HPの「情報システムのご案内」からも進めます）

STEP 2

- ここから**ユーザー登録**♪
- ユーザー登録で得た「ID」と「パスワード」で**ログイン**♪

STEP 3

- 自分の情報と届出情報を入力して**完了**！



24時間，365日，
いつでも利用可能！



かんたん！便利な！電子届出システム

A mid-to-long-term resident needs to submit a **"notification"** to the Immigration Services Agency.
【 If the conditions below (1 &2) are met 】

1 What type of status of residence?

Foreign nationals having the following statuses need to submit a notification:

- ① "Professor," "Highly Skilled Professional," "Business Manager," "Legal/Accounting Services," "Medical Services," "Instructor," "Intra-company Transferee," "Technical Intern Training," "Student," "Trainee," "Researcher," "Engineer/Specialist in Humanities/International Services," "Nursing care," "Entertainer," "Skilled Labor" or "Specified Skilled Worker"
- ② "Dependent," "Spouse or Child of Japanese National" or "Spouse or Child of Permanent Resident" (limited to those who are given these statuses of residence based on the status as a spouse)



2 In what case?

- Case① ✓ When there is a change in the name or location of the host organization (a place of employment or educational institution) or extinction of the organization (bankruptcy).
✓ When there is a change in leaving the organization, termination of a contract with the organization (retirement, graduation, dropping out), being transferred from the organization, or conclusion of a new contract with a new organization (entering a company, entering a school).

- Case② ✓ When you are separated from your spouse due to divorce or death.

(Contact: "Information Center" Tel 0570-013904)

3 By when?

Within **14 days** of the changes.

4 How?

You can use **the e-notification system!**

(For details, refer to the following page!)



Easily!

You can submit a notification **online!**

STEP1

- Scan the **QR code**
- Click this button on the website

Let's try!



所属機関等に関する届出（法第19条の16）と
所属機関による届出（法第19条の17）はこちら

(You can proceed from "Information System Updates" on the website of the Immigration Services Agency)

STEP2

- Here is the link for User Registration
- **Login** to the System by using the Authentication ID and password

出入国在留管理庁
Immigration Services Agency of Japan
電子届出システム

For a mid-to-long-term resident to log in

Enter your authentication ID and password, to log in.
authentication

Please enter an authentication ID

Password

Please enter a password

Log in

If you are a mid-to-long-term resident and have no Authentication ID, you can make your user registration below.

Authentication ID issued

If you have lost your Authentication ID and/or password, or your account is locked and you cannot log in, obtain a new Authentication ID and password from below.
Reissue of Authentication ID and/or password

STEP3

- Enter the required information.
Then, **you're done!**

You can use it 24/7 !

Easy and convenient! e-notification system



Immigration Services Agency



※ You can also submit a notification at the Immigration office or by mail. Please see the Immigration Services Agency's website for how to make notification at a window or by mail.