

Reference material 3

Notification/report obligations

Section 1

Notification/report that must be made by persons who were approved their qualification as GJB

1. Notification

If you are approved your qualification as a GJB, and certain prescribed matters have changed, then you must notify the Minister of such a change in accordance with the applicable rules.

Support by the law offices are absolutely necessary for GJB to appropriately and securely perform their duties. We would be grateful if you could cooperate with us.

(1) If notification is necessary...

You have to give notification to the Ministry if you fall under the cases as shown in the “List of deliverables for notification in accordance with Paragraph 1, Article 9 of the Regulation” section.

If you come under one of these cases, give notification to the ministry without delay.

The “ability to compensate for damages” is an important prerequisite for approval because it serves for protecting clients.

You should give notification on “significant change in the ability to compensate for damages” if a prerequisite for the ministry’s approval has a “significant change.” These changes would include the following cases: You cancel your insurance policy; an insurance firm that operates your insurance program goes bankrupt and you subsequently fix the situation.

In any case, if you think you might fall under these cases, seek us for advice.

List of deliverables for notification in accordance with Paragraph 1, Article 9 of the Regulation

Paragraph 1, Article 9 of the Regulation	Reason(s) for notification	Condition(s)	Notification format	Accompanying document (example)
Item 1	any change in his/her name	—	Notification form (approval-related)	Copy of “applicant-use copy” of the GJB Roll Change Application Form, with the receipt seal affixed by the applicant’s bar association
	any change in his/her nationality	—		Copy of “applicant-use copy” of the GJB Roll Change Application Form, with the receipt seal affixed by the applicant’s bar association
	any change in his/her address in Japan	—		Copy of “applicant-use copy” of the GJB Roll Change Application Form, with the receipt seal affixed by the applicant’s bar association
Item 2	his /her office has been established	—		N/A
	his /her office has been moved	—		Copy of “applicant-use copy” of the GJB Roll Change Application Form, with the receipt seal affixed by the applicant’s bar association
Item 3	the name of his/her office has been fixed	—		N/A
	the name of his/her office has been changed	—		Copy of “applicant-use copy” of the GJB Roll Change Application Form, with the receipt seal affixed by the applicant’s bar association
Item 4	There has taken place an important change in his/her ability to compensate for damages which he/she may cause to clients	—		Written statement from the GJB or the applicant’s law office, describing such situations
Item 5	if he/she has come to fall under any of the persons listed in (a) to (d) of item (ii) of paragraph (1) of Article 10 of the GJB Act.	(a) a person who has been sentenced to a punishment under foreign laws or regulations which is equivalent to imprisonment without work or heavier penalties.		1) Written statement from the GJB or the applicant’s law office, describing such situations (Example) Written statement that explains such situations or describes the applicant gets fired because he/she falls under the category
		(b) a person who has been given a court decision under foreign laws or regulations which is equivalent to a decision of dismissal by the Impeachment Court.		
		(c) a person who has been disciplined by a punishment under foreign laws or regulations which is equivalent to a disciplinary action prescribed provided in item (iii) of Article 7 of the Bengoshi Act, in cases where three years have not passed after the first date of that punishment.		
		(d) a person who is similarly treated under foreign laws or regulations, as the adult ward, a person under curatorship or a bankrupt who has not been restored rights.		
Item 6	if he/she has lost the qualification to become a foreign lawyer in the jurisdiction of primary qualification.	—	2) Copy of certificate issued by the competent organization, describing such situations (Example) Copy of the transcript describing the court judgment/decision	
Item 7	if he/she has come to fall under any of the items of Article 7 of the Bengoshi Act (except item (ii)) applied mutatis mutandis pursuant to Article 8 of the GJB Act.	(i) A person who has been sentenced to imprisonment without work or severer punishment		
		(ii) A person who, through disciplinary action, has been disbarred as an attorney or as a GJB, has been prohibited from practicing as a patent attorney, has had his/her registration as a certified public accountant revoked, has been prohibited from practicing business as a tax attorney, or has been dismissed from his/her office as a public officer, and three years have not elapsed since the date such disciplinary action was imposed		
		(iii) A person who has been subject to an order for commencement of guardianship of an adult ward or a person under curatorship		
		(iv) A person who has been declared bankrupt and has not had his/her civil rights restored.		
		(v) A person who has been declared bankrupt and has not had his/her civil rights restored.		

(2) How to give notification

- ✚ You need to give notification in writing.
- ✚ The format of notification is not officially designated, but an appropriate format for notification is available. (Refer to the reference example at the end of this “Reference material 3”)

(List of how to obtain formats for written notification)

Formats of written notification in relation to Paragraph 1, Article 9 of the Regulation are available in the following manners.

1 Downloading from the Ministry of Justice’s website

 Excel

 PDF

Document formats used for notification

Document data are available at the following URL.
* “Written notification” (approval-related)

http://www.moj.go.jp/housei/gaiben/housei07_00028.html

2 Visiting the Ministry of Justice’s office to obtain the formats.

- ✚ When submitting the written notification, you do not have to visit the Ministry of Justice’s office by yourself.

You may submit the written notification by mail or by sending your agent to the Ministry of Justice.

2. Report (so-called “biennial report”)

If you are approved for qualifying as a GJB, you must submit certain documents to the Minister every 2 years since the date you get approved. You must submit these documents within 2 months after the end of the 2-year period.

(1) Document to be submitted

You have to submit the following documents.

(List of deliverables for notification in accordance with Paragraph 2, Article 9 of the Regulation)

Reason(s) for notification	Paragraph 2, Article 9 of the Regulation	(Reference provisions)	Notification format	Accompanying document			
<p>A person who has obtained Approval shall submit the following documents, such as "the document certifying that you qualify as a foreign lawyer in the jurisdiction of primary qualification" etc., to the Minister of Justice within two months after the expiration of every two years from the date when he/she has obtained such Approval.</p>	(i)	A document verifying that he/she actually retains his/her qualification to become a foreign lawyer in the jurisdiction of primary qualification.	<p>Report (approval-related)</p>	<p>Refer to the "Document that certifies that the applicant has qualified as a foreign lawyer and actually still such a qualification" section of Reference material 1, "Commentary on attached documents to be prepared"</p> <p>* You might need a different certification method in some cases. If you are uncertain, check with us by clearly explaining the legal system of the state of applicant's qualification.</p>			
	(ii)	A written statement on the status of his/her practice and assets.		<p>Refer to written statement on the status of practice and assets (Example of written statement)</p>			
	(iii)	<p>A document in which he/she pledges that he/she falls under none of the categories of persons listed in (a) to (d) inclusive of item (ii) of paragraph (1) of Article 10 of the GJB Act.</p>		(a)	a person who has been sentenced to a punishment under foreign laws or regulations which is equivalent to imprisonment without work or heavier penalties.	<p>"Written oath" related with Item 3, Paragraph 2, Article 9 of the Regulation</p>	
				(b)	a person who has been given a court decision under foreign laws or regulations which is equivalent to a decision of dismissal by the Impeachment Court.		
				(c)	a person who has been disciplined by a punishment under foreign laws or regulations which is equivalent to a disciplinary action prescribed provided in item (iii) of Article 7 of the Bengoshi Act, in cases where three years have not passed after the first date of that punishment.		
				(d)	a person who is similarly treated under foreign laws or regulations, as the adult ward, a person under curatorship or a bankrupt who has not been restored rights.		
	(iv)	<p>A document in which he/she pledges that he/she falls under none of the categories of persons listed in each item of Article 7 of the Attorney Act (except item (ii)) applied mutatis mutandis pursuant to Article 8 of the GJB Act.</p>		(i)	A person who has been sentenced to imprisonment without work or severer punishment	<p>"Written oath" related with Item 4, Paragraph 2, Article 9 of the Regulation</p>	
				(iii)	A person who, through disciplinary action, has been disbarred as an attorney or as a GJB, has been prohibited from practicing as a patent attorney, has had his/her registration as a certified public accountant revoked, has been prohibited from practicing business as a tax attorney, or has been dismissed from his/her office as a public officer, and three years have not elapsed since the date such disciplinary		
					(iv)		A person who has been subject to an order for commencement of guardianship of an adult ward or a person under curatorship
					(v)		A person who has been declared bankrupt and has not had his/her civil rights restored.
(vi)			if he/she has lost the qualification to become a foreign lawyer in the jurisdiction of primary qualification.	<p>Notification form (approval-related)</p>	<p>Refer to "List of deliverables for notification in accordance with Paragraph 1, Article 9 of the Regulation."</p>		
(vii)	<p>if he/she has come to fall under any of the items of Article 7 of the Bengoshi Act (except item (ii)) applied mutatis mutandis pursuant to Article 8 of the GJB Act.</p>	(i)	A person who has been sentenced to imprisonment without work or severer punishment				
		(iii)	A person who, through disciplinary action, has been disbarred as an attorney or as a GJB, has been prohibited from practicing as a patent attorney, has had his/her registration as a certified public accountant revoked, has been prohibited from practicing business as a tax attorney, or has been dismissed from his/her office as a public officer, and three years have not elapsed since the date such disciplinary				
		(iv)	A person who has been subject to an order for commencement of guardianship of an adult ward or a person under curatorship				
		(v)	A person who has been declared bankrupt and has not had his/her civil rights restored.				

(2) How to report

- ✚ The format of notification is not officially designated, but an appropriate format for notification is available. (Refer to the reference example at the end of this “Reference material 3”)

(List of how to obtain report formats)

Formats of reports in relation to Paragraph 2, Article 9 of the Regulation are available in the following manners.

1 Downloading from the Ministry of Justice’s website

- Document formats used for notification (approval-related)

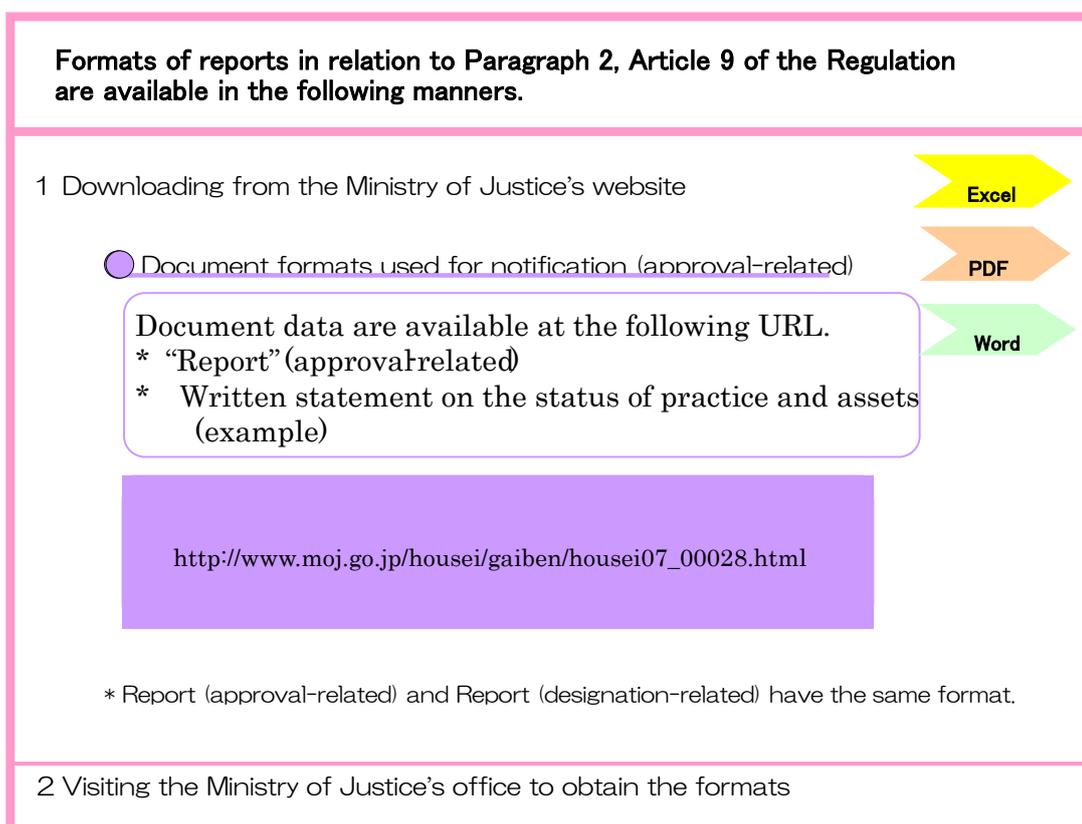
Document data are available at the following URL.

- * “Report” (approval-related)
- * Written statement on the status of practice and assets (example)

http://www.moj.go.jp/housei/gaiben/housei07_00028.html

* Report (approval-related) and Report (designation-related) have the same format.

2 Visiting the Ministry of Justice’s office to obtain the formats



- ✚ Submit documents in the same manner as giving “notification.”

Section 2

Notification/report if you are designated about specified foreign law

1. Notification

If you are designated for Specified Foreign Law but have lost your qualification as a foreign lawyer, you must notify the Ministry of Justice of such a fact.

- ✚ You need to give notification in writing.
- ✚ The format of notification is not officially designated.

- ✚ When submitting the written notification, you do not have to visit the Ministry of Justice office by yourself.

(List of deliverables for notification in accordance with Article 15 of the Regulation)

Article 15 of the Regulation		Reasons for notification	Format of notification	Accompanying document
Paragraph 1	If a person who has obtained the Designation pursuant to item (i) of paragraph (1) of Article 16 of the Act has lost the qualification to become a foreign lawyer in respect to the Designation concerned, he/she shall notify without delay and in writing the Minister of Justice to that effect.	You have lost the qualification of a foreign lawyer, which served as a basis for designation.	N / A	<p>(Examples)</p> <p>Written statement of designated foreign lawyer or law office, describing such a fact</p> <p>* Written statement describing explanations on reasons why the qualification of a foreign lawyer gets lost</p> <p>Written statement of competent organization, certifying such a fact</p> <p>* Copy of the transcript describing the court judgment/decision</p>
Paragraph 2	A person who has obtained the Designation pursuant to item (i) of paragraph (1) of Article 16 of the Act shall, except in the case provided for in the preceding paragraph, submit to the Minister of Justice a document verifying that he/she retains presently still the qualification to become a foreign lawyer in respect to the Designation within two months after the expiration of every two years from the date when he/she obtained such designation.	If you are designated, you must submit to the Minister of Justice “the document certifying that you have qualification as a foreign lawyer, which is related with your designation” every 2 years since the date of the ministry’s designation. You must submit this document within 2 months after a 2-year period expires.	Report (designation-related)	<p>(Examples)</p> <p>Refer to the “Document that certifies that the applicant has qualified as a foreign lawyer and actually still such a qualification” section of Reference material 1, “Commentary on attached documents to be prepared”</p> <p>* You might need a different certification method in some cases. If you are uncertain, check with us by clearly explaining the legal system of the jurisdiction of applicant’s qualification.</p>

2. Report (so-called “biennial report”)

If you are designated, you must submit certain documents to the Minister every 2 years since the date you are designated. You must submit these documents within 2 months after the end of the 2-year period.

(1) Document submitted

You have to submit the documents as listed in Paragraph 2 of the “List of deliverables for notification in accordance with Article 15 of the Regulation” section.

(2) How to submit documents

- ✚ The format of deliverables is not officially designated, but an appropriate format for notification is available. (Refer to “the reference example at the end of this Reference material 3.)
- ✚ When submitting the written notification, you do not have to visit the Ministry of Justice office by yourself.

(List of how to obtain report formats)

Formats of reports in relation to Paragraph 2, Article 15 of the Regulation are available in the following manners.

1 Downloading from the Ministry of Justice's website

Document formats used for notification (designation-related)

Document data are available at the following URL.

* "Report" (designation-related)

http://www.moj.go.jp/housei/gaiben/housei07_00028.html

* Report (approval-related) and Report (designation-related) have the same format.

2 Visiting the Ministry of Justice's office to obtain the formats



《 References 》

Act on Special Measures concerning the Handling of Legal Services by Foreign Lawyers **(GJB Act)**

(Registration)

Article 24

A person who has the qualification to become a Registered Foreign Lawyer is required to obtain registration of their name, date of birth, nationality, name of the Jurisdiction of Primary Qualification, address in Japan, office, name of the Bar Association to which they belong, and other particulars stipulated by the Articles of Association of the Japan Federation of Bar Associations, in the Roll of Registered Foreign Lawyers kept by the Japan Federation of Bar Associations, in order to be a Registered Foreign Lawyer.

2 Registration in the Roll of Registered Foreign Lawyers is made by the Japan Federation of Bar Associations.

🚩 Articles, Rules and Regulations of Japan Federation of Bar Associations

➤ Basic Rules Concerning Foreign Special Members

(Registration)

Article 2

A person accredited as a gaikokuho-jimu-bengoshi (hereinafter referred to as "Qualified Person") under the provisions of the Special Measures Law Concerning the Handling of Legal Business by Foreign Lawyers (hereinafter referred to as the "Special Measures Law") shall be recognized as a gaikokuho-jimu-bengoshi upon registration in the Register of Gaikokuho-jimu-bengoshi maintained by the Japan Federation of Bar Associations (hereinafter referred to as "this Federation").

(Register of Gaikokuho-jimu-bengoshi)

Article 10

This Federation shall maintain the Register of Gaikokuho-jimu-bengoshi.

2 A person who is qualified to become a gaikokuho-jimu-bengoshi shall be required, for becoming a gaikokuho-jimu-bengoshi, to obtain registration of the following in the Register of Gaikokuho-Jimu-Bengoshi.

- (1) Name.
- (2) Date of birth.
- (3) Nationality.
- (4) Address in Japan.
- (5) Name and location of law office.
- (6) Bar association membership.
- (7) Approval number.
- (8) Date of approval.
- (9) Country of primary qualification.
- (10) Title of qualification as foreign practicing attorney.
- (11) Date of qualification as foreign practicing attorney.

3 (*translation omitted*)

(Necessary Documents)

Article 11

A Qualified Person wishing to be registered shall submit a written request for registration containing the following information. Such request shall be submitted

to the pertinent bar association, which shall then forward it to this Federation.

(1) Matters specified in the Paragraph 2 and Item (7) of Paragraph 3 of the preceding Article 10.

(2) Commendations and penalties received as a foreign practicing attorney, and an evaluation of performance by the pertinent supervisory authorities.

2 A request for registration shall be accompanied by the following documents.

(1) Curriculum vitae.

(2) Documents certifying qualifications necessary for gaikokuho-jimu-bengoshi.

(3) Documents listing commendations and penalties received as a foreign practicing attorney, and evaluation of work by the pertinent supervisory authorities.

(4) Documents certifying that the provisions of the various Paragraphs of Article 6 of the Practicing Attorney Law applicable mutatis mutandis under Article 8 of the Special Measures Law do not apply to the applicant.

(5) Two letters of recommendation from persons who are members of this Federation as lawyers or foreign special members.

(6) Written pledge.

3 (*translation omitted*)

(Changes in Registration)

Article 13

In the event of changes in any of the matters mentioned under Item 1, from 3 to 5, or from 7 to 11 of Paragraph 2 of Article 10, a foreign special member shall immediately submit a report of change in registered items to this Federation.

2 When submitting the above-mentioned report, a foreign special member shall submit the following documents to the member's bar association, which shall then forward the documents to this Federation.

(1) Report of Change in Registered Items.

(2) Documents certifying any change in matters enumerated in Item 1 or 3 of Paragraph 2 of Article 10.

(3) When changes are relating to the matters enumerated in Item from 7 to 11 of Paragraph 2 of Article 10 and if an additional country of preliminary qualification is requested, documents stipulated in Items 2, 3 and 6 of Paragraph 2 of Article 11 as to the additional country of preliminary qualification.

➤ Regulations Concerning Registration and Handling of the Register of Gaikokuho-jimu-bengoshi

Article 1

The format of the documents to be submitted to the Japan Federation of Bar Associations regarding the registration, transfer of registration, change in registered items, rescission of registration, and the supplementary registration of designated laws in the Register of Gaikokuho-jimu-bengoshi pursuant to Article 8 of the Japan Federation of Bar Associations' Basic Rules Concerning Foreign Special Members (hereinafter "Basic Rules") shall be as follows:

- (1) Request for Registration in Register of Gaikokuho-jimu-bengoshi (Format No. 1 in appendix).
- (2) Request for Transfer of Registration in Register of Gaikokuho-jimu-bengoshi (Format No. 2 in appendix).
- (3) Report of Transfer of Registration in Register of Gaikokuho-jimu-bengoshi (Format No. 3 in appendix).
- (4) Report of Change in Registered Items in Register of Gaikokuho-jimu-bengoshi (Format No. 4 in appendix).
- (5) Request for Rescission of Registration in Register of Gaikokuho-jimu-bengoshi (Format No. 5 in appendix).
- (6) Request for Supplementary Registration of Designated Law (Format No. 6 in appendix).
- (7) Report of Use of Names of Home Business Entity to which Gaikokuho-jimu-bengoshi belongs (Formats No. 7-A and 7-B in appendix).
- (8) Report of Sharing of Office (Format No. 8 in appendix).
- (9) Report of Change in Reported Items of Sharing of Office (Format No. 9 in appendix).

Article 2

In addition to any changes in the items specified in Article 13 of the Basic Rules, a gaikokuho-jimu-bengoshi shall immediately notify this Federation of any changes in the matters specified in Item (7) of Paragraph 3 of Article 10 of the Basic Rules.

- Rules Concerning Denoting of Foreign Special Members
(Denoting of Foreign Special Members)

Article 1

These Rules determine matters pertaining to denoting of foreign special members and the names of their offices pursuant to the Article 44 and Article 47 of the Special Measures Law Concerning the Handling of Legal Business by Foreign

Lawyers (hereinafter referred to as "Special Measures Law") and Article 31 and Article 32 of Basic Rules Concerning Foreign Special Members.

(Name of Law Office)

Article 3-2

A foreign special member may use the name of a legal entity, partnership, or other business entity of his/her country of primary qualification which has as its object the conduct of legal business and to which he/she belongs (hereinafter referred to as "Home Business Entity") in the title of his/her law office only in cases which comply with Paragraph 2 of Article 45 of the Special Measures Law.

2. The Japanese terms "horitsu-jimusho," "bengoshi-jimusho," or "bengoshi-hojin" shall not be used in the name of the Home Business Entity.

届出書 (承認関係)
Written Notification (approval-related)

法務大臣 殿
To the Minister of Justice

外国弁護士による法律事務の取扱いに関する特別措置法施行規則（以下「規則」という。）第9条第1項に基づき、次のとおり届け出ます。

I hereby notify you of the following matters in accordance with Paragraph 1, Article 9 of the “Regulation for Enforcement of the Act on Special Measures concerning the Handling of Legal Services by Foreign Lawyers” (hereinafter, referred to as the “Regulation”).

- 下記のとおり、事務所を設け、その名称を定めましたので届け出ます。
I would like to notify that I have established and named the office as follows.

事務所の設定 (2号及び3号) established and named the office (Items 2 and 3)

事務所の名称 Name of the office

所在の場所 Office location(address)
〒(postcode)

- 下記に該当するに至りましたので、添付書類とともに届け出ます。
I would like to report that I have come under the following situations, with accompanying documents attached.

氏名の変更 (1号) Change in name (Item 1)

国籍の変更 (1号) Change in nationality (Item 1)

国内の住所の変更 (1号) Change in domestic address (Item 1)

事務所の移転 (2号) Office relocation (Item 2)

事務所の名称の変更 (3号) Change in office name (Item 3)

証明する書類は、
別添のとおり
Certificates are as
attached.

- 依頼者に与えた損害を賠償する能力について重要な変更が生じたので、添付書類とともに届け出ます。

As there has taken place a significant change in my ability to compensate for damages posed on my clients, I would like to notify such a fact as follows, with accompanying documents attached.

損害賠償能力を有することを証明する方法の変更 (4号)
Change in a method to certify that I am able to compensate for damages

証明する書類は、
別添のとおり
Certificates are as
attached.

- 下記に該当するに至りましたので、添付書類とともに届け出ます。
I would like to report that I have come under the following situations, with accompanying documents attached.

法第十条第一項第二号イからニまでに掲げる者のいずれかに該当するに至ったとき (5号)
I fall under the conditions as stipulated in (a) to (d), Item 2, Paragraph 1, Article 10, the Foreign Lawyers Act

原資格国の外国弁護士となる資格を失ったとき (6号)
I have lost the qualification to become a foreign lawyer in the Jurisdiction of
Primary Qualification

規則第9条第1項第7号に該当するに至ったとき (7号)
I have come to fall under the situations stipulated in Item 7, Paragraph 1 of Article 9 of the Regulation

証明する書類は、
別添のとおり
Certificates are as
attached.

上記の届出に間違いのない旨誓約します。

I hereby swear that the aforementioned statements are true and correct.

届出人

氏名 (Name in full /Print)

Notifying
person

署名 (Signature)

報告書（承認関係） Report (approval-related)

法務大臣 殿

To the Minister of Justice

- 外国弁護士による法律事務の取扱いに関する特別措置法施行規則第9条第2項に基づき、次の書類を提出して報告します。

I hereby report to you by submitting the following documents in accordance with Paragraph 2, Article 9 of the "Regulation for Enforcement of the Act on Special Measures concerning the Handling of Legal Services by Foreign Lawyers."

1 原資格国法等 Law of the Jurisdiction of Primary Qualification, etc.

原資格国法 Law of the-Jurisdiction of Primary Qualification

<input type="text"/>		
承認番号 Approval number	登録番号 Registration number	経過年数 The number of years that have passed over
<input type="text"/>	<input type="text"/>	<input type="text"/> 年 Years

2 提出書類 Documents submitted

- 原資格国の外国弁護士となる資格を現に保有していることを証する書類
Document certifying that I currently qualify as a foreign lawyer of the Jurisdiction of Primary Qualification
- 業務及び財産の状況に関する申告書
Written statement on the status of practice and assets
- 法第十条第一項第二号イからニまでに掲げる者でないことを誓約する書面
Written oath that I do not fall under the conditions as specified in (a) to (d), Item 2, Paragraph 1, Article 10 of the Act
- 法第八条において準用する弁護士法第七条各号（第二号を除く。）に掲げる者でないことを誓約する書面
Written oath that I do not fall under the conditions as specified in each item (except for Item 2), Article 7 of the Attorney Act, which applies mutatis mutandis in Article 8 of the Act

証明する書類は、別添のとおり

報告書（指定関係） Report (designation-related)

法務大臣 殿

To the Minister of Justice

- 外国弁護士による法律事務の取扱いに関する特別措置法施行規則第15条第2項の規定に基づき、次のとおり届け出ます。

I hereby give notification as follows in accordance with Paragraph 2, Article 15 of the "Regulation for Enforcement of the Act on Special Measures concerning the Handling of Legal Services by Foreign Lawyers."

1 指定法等 Designated law, etc.

指定法 Designated law

<input type="text"/>	
指定番号 Designation number	経過年数 The number of years that have passed over
<input type="text"/>	<input type="text"/> 年 Years

2 提出書類 Documents submitted

- 指定に係る外国弁護士となる資格を現に保有していることを証する書類
Document certifying that I currently qualify as a foreign lawyer in relation with the Ministry's designation

証明する書類は、別添のとおり

上記の届出に間違いのない旨誓約します。

I hereby swear that the aforementioned statements are true and correct.

届出人

氏名 (Name in full /Print)

Notifying person

署名 (Signature)

(Reference/Entry example)

※This form is an example showing how to fill in this form. Please revise the sample entry as appropriate by omitting unnecessary parts when you fill your own application document.

Declaration of Business and Property Status

1 Outline of past business activities (fields of activities, etc.)

I have been practicing mainly in the following areas of law for ___ years in accordance with the laws of the jurisdiction of primary qualification since the date I was registered as GJB with the JFBA:

- (1)
- (2)
- (3)

2 Areas of practice in the future and scheduled period of activities

* I will continuously provide advice to clients in the areas described in (1) above.

* In addition to /different from the areas described in (1) above, I will practice mainly in the following areas:

- (1)
- (2)
- (3)

* The scheduled period of activities is as follows:

- Employment period: Until (month) (year)
- No specific period
- Others (e.g. Until project completion)

3 Name and location of the firm

* If you work as an in-house GJB, also indicate the name of the company (e.g. within xx Co., Ltd.)

Name of the firm: _____

Location of the firm: _____

Address/Zip code: _____

TEL/ FAX: _____

4 Structure of the firm ()

(In the parentheses above, indicate the structure of the firm, such as “employee,” “independent practice,” “joint management with GJB,” or “joint management of a foreign law joint enterprise,” etc.)

* If you are employed by Bengoshi, legal professional corporation, GJB, or registered foreign lawyer corporation

- (1) Name of the employer (Bengoshi, legal professional corporation, GJB, or registered foreign lawyer corporation)
- (2) Number of lawyers at the firm (excluding the employer and you)
 - i. Number of Bengoshi at the same firm: _____
 - ii. Number of other GJBs at the same firm: _____
 - iii. Number of employees with a qualification as a foreign lawyer: _____

* If you have an independent practice

- Number of lawyers employed at the firm (excluding you as the employer)
 - i. Number of Bengoshi at the same firm: _____
 - ii. Number of other GJBs at the same firm: _____
 - iii. Number of employees with a qualification as a foreign lawyer: _____

* If you jointly manage a firm with other GJB

- (1) Name of GJB (partner)
- (2) Number of lawyers at the firm (excluding the GJB partner and you)
 - i. Number of Bengoshi at the same firm: _____
 - ii. Number of other GJBs at the same firm: _____

- iii. Number of employees with a qualification as a foreign lawyer: _____
- * If you jointly manage a firm with other Bengoshi or legal professional corporation (joint managing a foreign law joint enterprise)
 - (1) Name of Bengoshi or legal professional corporation (partner)
 - (2) Number of lawyers at the firm (excluding the partner and you)
 - i. Number of Bengoshi at the same firm: _____
 - ii. Number of other GJBs at the same firm: _____
 - iii. Number of employees with a qualification as a foreign lawyer: _____

* In other cases
Further explanations of the items above

5 Foreign law firm that you belong to

Name

Location

6 Matters pertaining to the ability to compensate for damages caused to clients and financial infrastructure of the firm, etc. you belong to

- (e.g.) If damages are compensated by insurance carried by the firm you belong to
 - Damages are covered by liability insurance carried by the firm I belong to. The insurance contract has been renewed on a regular basis and maintains sufficient ability for compensation.
 - There is no problem with the financial infrastructure (revenue and expenditure, financial plan, etc.) of the firm I belong to.
- (e.g.) If damages are compensated by insurance carried by the law firm in your home jurisdiction (foreign jurisdiction)
 - Damages are covered by liability insurance carried by xx firm (LLP), the law firm in my home jurisdiction. The insurance contract has been renewed on a regular basis and maintains sufficient ability for compensation.
 - There is no problem with the financial infrastructure (revenue and expenditure, financial plan, etc.) of the law firm in my home jurisdiction and the firm I belong to in Japan.
- (e.g.) If damages are compensated by assets of the law firm in your home jurisdiction (foreign jurisdiction) and insurance carried by such law firm
 - xx firm (LLP), the law firm in my home jurisdiction, has guaranteed sufficient assets and pledged to maintain sufficient ability for compensation. In addition, such law firm carries liability insurance.
 - There is no problem with the financial infrastructure (revenue and expenditure, financial plan, etc.) of the law firm in my home jurisdiction and the firm I belong to in Japan.
- (e.g.) If you have an independent practice
 - Damages are covered by individually carried GJB liability insurance. Such insurance contract has sufficient coverage and has been renewed on a regular basis.
 - There is no problem with my financial infrastructure (revenue and expenditure, financial plan, etc.) or that of the firm I manage.

7 Has your client made a claim for damages against you due to your activities as a GJB? (If yes, provide an outline)

My declaration is as stated above and I hereby pledge that the contents of my declaration are true and correct.

Person making the declaration (GJB)

Name (Name in full /Print)

Signature

I certify that matters pertaining to the firm stated in the declaration above are true and correct.

Name of the representative of the firm (Name in full /Print)

Signature
