

※ Suspension or abolishment notification acceptance no.	
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Written Notification of Abolishment of Business

Written Notification of Suspension of Business

Date:

To the Director of the Organization for Technical Intern Training

Notifying party

(Seal)

I hereby give notification as given below pursuant to the provisions of Article 34, paragraph (1) of the Act on Proper Technical Intern Training and Protection of Technical Intern Trainees.

Description

1. License no.		
2. License date		Date:
3. Supervising organization	① Name with furigana	
	② Address	Postal code - (Tel. - -)
4. Place of business engaging in the supervising business	① Name with furigana	
	② Location	Postal code - (Tel. - -)
5.Scheduled date of abolishment or suspension		Date:

6. Scope of business to be suspended and period of suspension				
7. Reason of suspension or discontinuation				
8. Matters pertaining to the supervising -organization-type technical intern training which was being supervised	① Implementing organization notification acceptance no.			
	② Name with furigana of implementing organization of the supervised-organization-type technical intern training			
	i.	Accreditation no.		
		Name of supervising-organization-type technical intern trainee	Roman letters	
			Kanji characters	
	ii.	Accreditation no.		
		Name of supervising-organization-type technical intern trainee	Roman letters	
			Kanji characters	
	iii.	Accreditation no.		
		Name of supervising-organization-type technical intern trainee	Roman letters	
Kanji characters				
iv	Accreditation no.			
	Name of supervising-organization-type	Roman letters		

			pe technical intern trainee	Kanji characters	
9. Measures to be taken to continue with the supervising-organization-type technical intern training					
10. Remarks					

Notes.

1. Do not write anything in sections that have this mark ✕
2. If the contents of the notification are to abolish the business, cross out the words “Written Notification of Suspension of Business” in the title, and if the contents of the notification are to suspend the business, cross out the words “Written Notification of Abolishment of Business” in the title.
4. Section 4. Write all of the places of business engaging in the supervising business. If there are two or more places, write “As given in the attached paper” in the same section, and attach a separate sheet.
5. Section 6. Only fill this section in when the contents of the notification are to suspend business.
6. Section 7. Give specific details of the reason(s) for the abolishment or suspension.
7. Section 8. Write all of the matters pertaining to the supervising-organization-type technical intern training which was being supervised during the valid period of the most recent license. In addition, give details of the training plan pertaining to which supervision was being conducted at the time of this notification. If there is not enough space to write all of the required information in the section, write “As given in the attached paper” in the same section, and attach a separate sheet.
8. Section 10. Write the name, job title and contact information of the person in charge pertaining to the notification of the suspension or discontinuation of business. If there are any other matters which need to be notified, write those as well.