

# Obligation of a Registered Foreign Lawyer to File Notifications with the Minister of Justice

## Main Reasons for Notification

- ① **If there has been any change in your name, nationality, or address**
- ② **If your office has been established or moved**  
⇒ This includes if you have transferred to another office.
- ③ **If the name of your office has been newly decided or changed**  
⇒ As with ②, this includes if you have transferred to another office.
- ④ **If an important change arises in your ability to compensate for any damage you cause to your clients**  
⇒ This includes if you or your office has canceled your insurance policy or changed it due to a transfer to another office.

※ Apart from the above ① to ④, there are other cases where you must give notifications. Details are available on the Ministry of Justice's website.

## Document to Be Filed (Common to All)

【① to ④】

- **Written Notification** (the document file is available on the Ministry of Justice's website)



## Documents to Be Filed (Depending on the Case)

【① to ③】

- **Copy of "Applicant Copy" of the GJB Roll Change Application Form with the receipt seal affixed by the applicant's bar association**

【④】

- **Written statement from you or your law office, describing your situation (Copy is acceptable.)**
- **Copy of the certificate of liability insurance which you have newly purchased**

⇒ For example, a copy of the certificate of lawyer's liability insurance, or a copy of the certificate of insurance which your law office has purchased

Especially **when transferring to another office**, you may be subject to the notification obligation under the cases ② to ④. We are grateful to law offices for supporting GJBs.

When you are subject to the notification obligation, please **send by post or email** the documents to MOJ without delay.

NOTE Please call us for our email address.

Houmu-sho (Ministry of Justice) Shiho-Housei-bu Gaikoku-Ho-Jimu-Bengoshi-kakari : 03-3580-4111 ex.2374(only available in Japanese)